



## RPV/LOS SERENOS VOLUNTEER JOB DESCRIPTION DOCENT

Job Title:        DOCENT – Los Serenos de Point Vicente

Coordinator:    Ann Zellers, Recreation Specialist, City of RPV

A. Work Environment	<ul style="list-style-type: none"> <li>○ Choose among indoor (<a href="#">Point Vicente Interpretive Center</a>) (PVIC) and/or selected outdoor venues of the <a href="#">Palos Verdes Nature Preserve</a></li> </ul>
B. Responsibilities & Duties	<ul style="list-style-type: none"> <li>○ Guide visitors through exhibits at Point Vicente Interpretive Center (PVIC) and/or lead small-group* nature walks through outdoor venues of the Palos Verdes Nature Preserve. *(5-10)</li> <li>○ Share basic knowledge about local plants, animals, geology, and local history</li> <li>○ Ensure the safety of visitors/students in all event settings</li> </ul>
C. Impact of the Role	<ul style="list-style-type: none"> <li>○ Supports our mission to provide interpretive and educational services to the local community, general public and school children locally and from underserved areas.</li> <li>○ Fulfills our founding principle to create opportunities for people from all walks of life.</li> </ul>
D. Qualifications	<ul style="list-style-type: none"> <li>○ Age 18+</li> <li>○ Be interested in learning new skills and information.</li> <li>○ Enjoy working with people of all ages.</li> <li>○ Successful completion of an interactive training program (see section F)</li> <li>○ Successful completion of a criminal background check (Live Scan)</li> </ul>
E. Time Commitment	<ul style="list-style-type: none"> <li>○ One to two (2) activities of your choice on average, per month</li> <li>○ Individual indoor or outdoor activities are 2.0 – 2.5 hours in duration</li> <li>○ Most nature walks occur during the school year (January-June) in support of our School-Based Educational programs</li> <li>○ Public nature walks are offered monthly throughout the year on weekends</li> </ul>
F. Job Training	<ul style="list-style-type: none"> <li>○ Training sessions begin on the 2<sup>nd</sup> Wednesday of September and continue for 8 consecutive weeks.</li> <li>○ Format is a mix of self-study, in-person classroom, and in-the-field training</li> <li>○ Each session is approximately 2.0 – 2.5 hours in duration</li> </ul>
G. Volunteer Perks	<ul style="list-style-type: none"> <li>○ Professional and personal growth through monthly educational seminars plus unlimited access to our Docent Research Library</li> <li>○ Networking opportunities through docent field trips and social events</li> <li>○ Keep up to date with Los Serenos activities through our monthly newsletter</li> <li>○ Discount for the Point Vicente Interpretive Center Gift Shop.</li> </ul>
H. Cost	<ul style="list-style-type: none"> <li>○ Nominal one-time fee for course training materials (\$30)</li> <li>○ Annual membership dues as per current bylaws</li> </ul>